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**Sent:** Saturday, October 8, 2022 9:53 AM  
**To:** [ciam-bureau@fai.org](mailto:ciam-bureau@fai.org); [nac-active@fai.org](mailto:nac-active@fai.org); [ciam-com-l@fai.org](mailto:ciam-com-l@fai.org); [ciam-wcup-l@fai.org](mailto:ciam-wcup-l@fai.org)  
**Subject:** [nac-active] Planning for the 2023 CIAM CAT2 events

Dear friends,

As CIAM Bureau we are happy because after two years with lot of problems due to the pandemic, for 2022 we managed to have a successful year with most of events organized as scheduled.

The participation was not as it used to be couple of years ago and there are many reasons for that. As CIAM Bureau we are evaluating the situation and soon we will be able to present you our proposals so that we will be able to conclude and decide about the next steps. We have to act proactively and fast.

The reason for this communication is the planning for the 2023 events. World Cup and Open International events. As you know the paper forms are not any longer available or acceptable and only the use of the AMS platform is the way to register the events to the FAI calendar.

Last year we organized training sessions so that all the potential users of this platform to be informed on how to use the system and we can say that the problems we had are quite limited.

We expect that for 2023 season more users are going to use the system and we are ready to support them.

The first step that the end users (organizers) will have to do is to register to the system. In order to do so you have to follow the link <https://ams.fai.org/> and there you will be able to see the REGISTER button. If you have already registered to the system, this step is not necessary.

If you are going to use the system for first time, we strongly recommend to follow the option under the GUIDES. There you will be able to find instructions and also a video dedicated to CIAM users. Always of course there is the option to contact us for additional information or assistance.

First you need to register the event to the calendar according to the instructions provided. Then you will have to pay the sanction fees via the system. It is better to use the paypal option available and it is easier and recommended to pay for each event separately. The process then will be much faster.

After the registration of the event to the platform, your NAC will be notified to approve the event as well. The NAC user has to register to the system the same way as the organizers.

Finally, the World Cup coordinator will also approve the event and then it will be published on the calendar. Always it is better to communicate with the World Cup coordinator (in case the event is a World Cup) so to avoid dates clashes.

Deadline for World Cup events is **November 15<sup>th</sup>**. Please do not leave the event or events registration for the last minute.



Kind regards  
**Antonis Papadopoulos**  
CIAM President